

FOR RESIDENTS OF NORTH LIBERTY, SOLON, AND OXFORD

When your friend tells you they need help...

- **YOU CAN RESPOND** by saying, "*I think I can help...*"
"My church [Grace] is partnering with the local food bank and they told me how I can get the first bag of groceries for you. You won't need to do anything except answer a few quick questions, and I will drop it off at your doorstep. Is that okay?"

If your friend says yes...

- ASK your friend the following...
 - Make up of their friends family (Number of adults, kids, etc)
 - Example family of 4, two adults, two kids under 5
 - Their home address
 - The best phone number to reach them
- THEN ASK about their preferences on food...
 - Which of the following is their meat preference?
 - **Frozen** meat + which type they prefer
 - **Canned** meat + which type they prefer
 - Do they want **fresh eggs** (YES or NO)
- THEN ASK, does anyone in their family have any dietary restrictions?
 - If so, ask them to list them out for you.

After getting these details...

- **YOU** should call 319-519-6165 between 9:00 AM and 5:00 PM between Monday thru Friday.
 - Tell the person on the other end of the phone (food pantry dispatcher) the following...
 - That **YOU** attend Grace Community Church, and have a friend you want to help get their first bag of groceries and have their information
 - Share the details about your friend needing help (from the questions above)
 - Give **YOUR** phone number and remind them that **YOU** will deliver the groceries to your friend
- When the food bank starts to pull the food for your friend, **YOU** will get a call from the North Liberty asking about the food preferences for your friend. Then, **YOU** tell the food bank when you'll be there to pick up the food (pick up time)
- Then, **YOU** go to the food bank, pick up food, drop it off at the door of your friend.
- **BEFORE YOU LEAVE**, text your friend a picture of the bag of groceries letting them know you dropped off the food.
- Tell your friend about how they can get more groceries
 - **YOU CAN** offer to keep picking up groceries for your friend. If so, follow the instructions above for future deliveries.